



MARCH 5TH 2019

MUNICIPALITY OF THORNE | 2019

REGULAR SITTING / MINUTES

Minutes of the meeting of the Municipality of Thorne held on Tuesday, March 5th, 2019, at 7:00 p.m. in Thorne Township, under the chairmanship of the Mayor, Karen Kelly.

1. OPENING AND ATTENDANCE

COUNCILLORS: Robert Wills, Marsha Bean, Robert Charette, Deborah Stafford, Megane Bretzlaff, Jammie-Lee Coursol

The Director General STACY LAFLEUR and the Fire Chief DENIS CHAUSSÉ were also present.

2. VISITORS / QUESTION PERIOD

Mike Hogan

3. ADOPTION OF THE AGENDA

Resolution no 34-03/2019

It is moved by R. CHARETTE seconded by D. STAFFORD and unanimously resolved;

THAT the agenda be adopted with the following modifications;

30. Private Roads

CARRIED

4. ADOPTION OF THE MINUTES OF THE FEBRUARY 5TH, 2019 MEETING

Resolution no 35-03/2019

It is moved by D. STAFFORD seconded by R. WILLS and unanimously resolved;

THAT the minutes of the regular meeting held on February 5th, 2019 be adopted as presented.

CARRIED

5. FOLLOW-UP

No follow up this month

6. BACKUP SYSTEM

Resolution no 36-03/2019

WHEREAS it is important to have a good backup and recovery system on our computer;
WHEREAS many viruses exist today;
WHEREAS a presentation was given by Scott Lemay, owner of WePc concerning a recovery system called ALTO;

FOR THESE REASONS:

It is moved by D. STAFFORD seconded by R. CHARETTE and unanimously resolved;

THAT the municipality purchases an all-in-one Business Continuity and Disaster Recovery system for the amount of \$ 200 for the device and installation and a contract fee of \$ 120 per month for 3 years.

CARRIED

7. BY-LAW ENFORCEMENT OFFICER REPORT

No report this month

8. ROAD FOREMAN'S REPORT

The Mayor read the road Foremen's report.

9. ROAD COMMITTEE REPORT

Councillor D. Stafford asked if a request can be sent the snow removal contractor can widen Garner and Stephen Road.

Councillor R. Charette asked if it was possible to have more sand put on Craig road.

10. ENVIRONMENT COMMITTEE REPORT

Councillor R. Wills would like working on a plan to modernize the Transfer Station.

11. LAND USE PLANNING COMMITTEE REPORT

No report this month

12. FINANCE AND ADMINISTRATION COMMITTEE REPORT

Councillor M. Bean read her report.

Councillor R. Charette would like to meet to review the employee's contract.

13. RECREATION AND CULTURE COMMITTEE REPORT
Councillor J. Coursol asked if we had received an answer concerning the FDT grant for the rink.

The DG advised her that no answer was received yet.
14. PUBLIC SECURITY COMMITTEE REPORT
Councillor D. Stafford asked to have more presence by the police on weekend to watch for the snowmobiles.
15. FIRE DEPARTMENT
1) Fire Chief Report
The fire chief's read his report.

There were 4 calls last month.
On March 20th the firemen will have a training given to them by the MTQ on how to park emergency vehicles at the scene of an accident.
We should be receiving the Emergency Van during the week of March 11th.

2) Quotes for firemen equipment
Resolution no 37-03/2019

WHEREAS fire equipment must be replaced every ten years (bunker suit, hats, boots...);
WHEREAS 3 new bunker suit, 2 pairs of gloves, 2 pairs of boots and 2 hats must be replaced;
WHEREAS the municipality received quotes from L'Arsenal;

FOR THESE REASONS:

It is moved by J. COURSOL seconded by M. BRETZLAFF and unanimously resolved;

THAT the municipality has accepted the quotes from l'Arsenal in the amount of \$ 5 277.35 for the bunker suits and \$ 1 253.23 for the gloves, boots and hats. These amounts were already in our budget.

CARRIED
16. DEEDS
There were 3 deeds for the month of February for the amount of \$ 893.55.
17. CIVIL SECURITY FINANCIAL ASSISTANCE – PART 2
Resolution no 38 -03/2019

WHEREAS the regulation on alert procedure and mobilization and the minimum emergency measures to protect the safety of persons and properties in the event of a disaster was decreed by the Minister of Public Security on April 20, 2018 and that it will enter in force on November 9, 2019;
WHEREAS the municipality wishes to avail itself of Part 1 of the financial assistance program offered by the Quebec Municipal Agency 9-1-1 to support disaster preparedness actions, including, as a priority, measures to comply with this new regulation;
WHEREAS the municipality attests that they have completed the self-diagnosis tool provided by the Minister of Public Security in May 2018 and that they consider it necessary to improve the state of preparedness;

FOR THESE REASONS:

It is moved by J. COURSOL seconded by M. BEAN and unanimously resolved;

THAT the municipality submit an application for financial assistance to the Quebec Municipal Agency 9-1-1 in the amount of \$ 12 000, under Part 2 of the program mentioned in the preamble and undertakes to respect the conditions thereof, to carry out the actions described in the form attached to this resolution to form an integral part of it totaling \$ 10 000, and confirms that the municipality's contribution will be worth at least \$ 2 000.00;

THAT the municipality authorizes Stacy Lafleur, Director General to sign for and on behalf of the municipality the application form for financial assistance and certifies that the information it contains is accurate.

CARRIED
18. REMUNERATION ELECTED OFFICIAL
A notice of motion has been given by Councillors M. BRETZLAFF and R. WILLS that at the regular meeting of council on April 2nd 2019, By-Law # 2019-02 concerning the Remuneration of Elected Officials will be adopted.
19. ROAD SWEEPING TENDER
Resolution no 39-03/2019

WHEREAS the municipality does not have their own sweeper for the roads;
WHEREAS the roads need to be swept in the spring;

FOR THESE REASONS:

It is moved by D. STAFFORD seconded by R. WILLS and unanimously resolved;

THAT the tender be published in the Pontiac Journal and on the Website;

CARRIED
20. THORNE LAKE ISLANDS

The DG informed Council that there are two Islands on Thorne Lake that were not cadastre and that without a number the municipality cannot send these properties for land sale if the taxes were not paid.

It was suggested by the Mayor and Councilors that the Director verify if these lots need to be surveyed.

21. ROUTE 366

Resolution no 40-03/2019

WHEREAS many residents of Thorne work in the city and use Route 366 frequently;
WHEREAS the condition of this road is poor;
WHEREAS the municipality feels that the upgrading of this road is mandatory;

FOR THESE REASONS;

It is moved by M. BEAN seconded by M. BRETZLAFF and unanimously resolved;

THAT the municipality supports Mr. Bussière in requesting to consolidate the file for the upgrading of the 8 kilometers section that is currently in gravel.

CARRIED

22. PUBLIC CONTRACT – COMPLAINTS PROCEDURE

Resolution no 41-03/2019

WHEREAS under bill 108, all municipalities must have a procedure in place by May 25th 2019 to be able to receive and process complaints they may receive, if any, from potential bidders;
WHEREAS this procedure needs to be written properly and with the proper terms;

FOR THESE REASONS;

It is moved by D. STAFFORD seconded by R. WILLS and unanimously resolved;

THAT the municipality mandates Marc Tremblay, our lawyer, to prepare the bilingual procedure for an amount of \$ 750 plus taxes.

CARRIED

23. ADMQ CONGRESS

Resolution no 42-03/2019

WHEREAS the ADMQ annual congress will be held from June 12th 2019 to June 14th 2019;
WHEREAS this conference allows the administration employees to get information on new development in the municipal sector;

FOR THESE REASONS;

It is moved by J. COURSOL seconded by D. STAFFORD and unanimously resolved;

THAT the municipality of Thorne allows the Director General and her assistant to participate to this congress for the amount of 1 078.00 plus taxes and also to cover all expenses incurred.

CARRIED

24. CANADA POST

The Mayor and Councilors want to send a letter to Canada Post regarding the problems with the mail boxes.

25. PONTIAC SCHORLARSHIP FUND

Resolution no 43-03/2019

WHEREAS the municipality received a request for a donation from the Pontiac Scholarship Fund;
WHEREAS these bursaries are given to student from the Pontiac to help with their education;

FOR THESE REASONS;

It is moved by J. COURSOL seconded by M. BRETZLAFF and unanimously resolved;

THAT the municipality give a \$ 250 donation to the Pontiac Scholarship Fund.

CARRIED

26. KAZABAZUA TREATMENT CENTER FOR ORGANIC MATERIALS

The MRC Vallée-de-la-Gatineau currently owns and operates a septic tank sludge treatment facility in Kazabazua. This facility also includes a composting platform for dewatered sludge.

They would like to know if any municipalities in the Pontiac would be interested in the possibility of sending organic materials to their Kazabazua treatment center.

Council would like more information about this site.

27. MUNICIPAL AFFAIRS

Representatives from Municipal Affairs will be giving a presentation on the roles and responsibilities of elected officials and management employees of the municipality on March 13th, 2019 at 7 pm. This presentation is only for the Mayor, Councilors and the management employees (DG, assistant DG, Road Foremen and Fire Chief).

28. MAYOR'S REPORT OF THE MRC MONTHLY MEETING

Mayor Karen Kelly read her report.

29. VARIA

30. PRIVATE ROADS
Resolution no 44-03/2019

WHEREAS the Mayor suggested preparing a public notices regarding the yearly up keep of all private roads;
WHEREAS the Fire Chief asked to add that all civic numbers be visible in the notice;

FOR THESE REASONS;

It is moved by J. COURSOL seconded by M. BRETZLAFF and unanimously resolved;

THAT a public notice be posted on the website, in the Pontiac Journal and the Equity.

CARRIED

31. PAYMENT OF INVOICES
Resolution no 45-03/2019

It is moved by M. BEAN seconded by R. CHARETTE and unanimously resolved;

THAT the invoices totaling \$ 63 949.85 be paid.

I, the undersigned, STACY LAFLEUR, Director General for the Municipality of Thorne, certify that there are funds available to pay the expenses listed below.

2267080291 Canada inc.	\$ 1 531.62	MacEwen Petroleum	\$ 1 252.45
Bell Mobility	\$ 58.70	Malmberg Truck	\$ 362.52
Benson Auto parts	\$ 260.11	Ministre du Revenu du Québec	\$ 5 134.47
Bretzlaff Store	\$ 796.26	National Bank of Canada	\$ 811.15
BNC Trust	\$ 812.80	Ottawa Valley Oxygen Ltd.	\$ 2 177.62
Canada Customs and Revenue	\$ 1 848.97	Petro Pontiac	\$ 1 351.39
Canadian Tire	\$ 250.03	Pontiac Printshop	\$ 112.74
CHB Enterprise	\$ 229.96	SAAQ	\$ 4 948.32
Coursol, Jammie-Lee	\$69.78	Salaries	\$ 16 979.75
Deveau avocats	\$ 465.97	SSQ, Société d'assurance vie	\$ 908.51
Donald Hodgins inc.	\$ 1 795.05	TCRA	\$ 843.36
Educ Expert	\$ 4 052.87	TD	\$ 2 279.63
Hayes Manufacturing	\$ 7 599.12	Telebec	\$ 371.55
HSBC	\$ 3 781.43	Valley Truck & Spring services	1 162.95
Hydro Québec	\$ 866.83	Villeneuve, Chantal	\$ 43.12
Lafleur, Stacy	\$ 107.80	WEPC	\$ 119.57
Les entreprises Ma-Mi inc.	\$ 563.45	3477835 Canada inc.	\$ 1 617.51
Pontiac Scholarship Fund	\$ 250.00		

Whereof, this certificate is given in Ladysmith, this March 5th, 2019.

Stacy Lafleur, Director General

32. ADJOURNMENT OF THE MEETING
Resolution no 46-03/2019

It is moved by D. STAFFORD seconded by R. CHARETTE and unanimously resolved;

THAT the meeting be adjourned at 8:40 p.m.

CARRIED

Next regular sitting of Council will be at 7 p.m. on April 2nd, 2019

Karen Kelly
Mayor

Stacy Lafleur
Director General

La version française est la version officielle - The French version is the official version